

**International Association of Medical Regulatory Authorities (IAMRA)
13th International Conference on Medical Regulation,
Dubai International Convention and Exhibition Centre
www.iamra2018.com**

1. Submission of Abstracts

The Program Committee invites you to submit an abstract for consideration as an oral, workshop or poster presentation at the IAMRA 2018 conference in Dubai, UAE.

ABSTRACT DEADLINE DATES

Deadline for receipt of abstracts	13 April 2018
Authors notified by email of acceptance	28 May 2018
Author registration & early bird deadline	20 June 2018

2. Summary of Abstract Submission Instructions

Please read through the submission instructions below before preparing your abstract:

Step 1: Click on create a “**New Account**” upon arriving at the landing page of the abstract submission portal. If you already have an existing account you may use the same credentials to log in.

Step 2: Upon login in complete the contact information under “**Update Contact Information**” tab by clicking on “**Create Contact**”

Step 3: Upon completion of Step 2 you may proceed with submitting your abstract by clicking on “**Abstract Submission**” tab and following the simple steps indicated.

Please ensure to only click on “**Submit**” once you have finalized your abstract content. You may always save your submission as “**Draft**” and come back at a later stage to amend or edit the abstract. Once the abstract is “**Submitted**” no further changes can be made.

The Conference Secretariat will not be held responsible for abstract submissions not received via the website or for submission errors caused by internet service outages, hardware or software delays, power outages or unforeseen events.

3. Abstract Assessment

Consideration will be given to a number of factors, including:

- Is it relevant to the Conference themes (Section 5);
- Is it an interesting new topic, or a popular topic from previous conferences;
- Does the topic include international elements and is it of relevance to a broad range of Conference attendees;
- Is there opportunity for audience engagement and participation? (The Program Committee requests that authors keep the audience in mind and ensure presentations are engaging and interactive);
- Are there clear learning objectives? In particular, authors submitting abstracts for workshop presentations must state in the body of their abstract 2-3 learning points that Conference delegate will take away from the workshop session.

4. Notification of Acceptance

Acceptance notifications will be sent to the submitting author via e-mail by **15 May 2018**. Abstracts submitted for oral or workshop presentations that cannot be accommodated within the program will be considered for a place in the poster display should you have indicated that as a second preference. Accepted abstracts will be published in the Conference program.

5. Themes for Submission

Authors must indicate which of the following 4 themes their abstract relates to. Once theme is selected, the sub-theme should be specified.

1. Innovative Regulation Models

- a. Governance, including hearing the public's voice
- b. Right touch regulation.... What makes a good regulation?
- c. Competency-based regulation
- d. System-based regulation
- e. Research and data mining systems enabling evidence-based regulation
- f. Medical complaints management
- g. Regulation design and continuous improvement ... challenges and the way forward

2. Medical work force

- a. Immigration and migration: ethics and practicalities
- b. Global regulation
- c. Physician wellness, including the ageing physician
- d. The changing culture of medical practice, including working hours, bullying
- e. Impact of regulation on physicians
- f. Fitness to practise

3. Safe Practice and Quality

- a. Access to safe care through effective regulation
- b. Continued competency and revalidation of skills
- c. Identifying and acting on poor performance/conduct
- d. Opioid prescribing
- e. Non-traditional models of care, including telemedicine, genomics
- f. Unorthodox practice

4. Medical Education

- a. What makes a good graduate? Initial competence
- b. Initial competence
- c. Understanding professionalism
- d. Inter-professional learning

6. General Policies and Requirements

- All submissions must be completed electronically via the online submission facility. If you are unable to submit in this manner, please contact the Conference Secretariat at iamra2018@mci-group.com or phone: +971 4 3116300 for further information.
- All abstracts must be prepared according to the guidelines provided. Abstracts will only be accepted and published if submitted using the guidelines.
- All authors must indicate if, when and where the presentation content has already been published and/or presented.
- An abstract must contain sufficient information so that it provides an overview of the whole presentation. The abstract should not contain statements alluding to results or conclusions that are not presented within the text.
- Submission of an abstract acknowledges the author's consent to publication of the abstract in the Conference program.
- The presenting author will be required to register for the Conference in order to ensure their abstract is included in the final program. The deadline for presenting author registration is **20 June 2018**
- There is no limit to the number of abstracts that may be submitted by an individual. However, splitting a body of work into multiple abstracts is discouraged and consolidation into one abstract is preferred.

7. Abstract Format and Layout Guidelines

- Abstract body must not exceed a **300** words. The word limit relates only to the body of the abstract and does not include title, authors, qualifications, affiliations and institutions as these will automatically populate on the final abstract document based on the details entered into the relevant sections in the abstract submission site.
- The abstract title must not exceed **150** characters.
- It is the author's responsibility to ensure the title, author and affiliation details entered in the abstract submission site are correct and exactly as they should be published on the abstract and all conference materials.
- Font type must be Arial 11pt.

- Use single line spacing.
- Tables or graphics may be included in the abstract body. All formatting is preserved (italics, bold, superscripting, subscripting, and underlining) and symbol characters (i.e., \pm , μ , β) may be used.
- Abstracts must be free from typographical and grammatical errors.
- Standard abbreviations may be used for common terms. Otherwise, abbreviations should be given in brackets after the first full use of the word/s. Abbreviations may be used in the title, provided the full name/term is contained in the body of the abstract.
- You will be asked to provide a short biography (up to 100 words) with your submission.
- You will be asked to nominate your preference for an oral, workshop or poster presentation. You will also be asked if you have a second preference should you first preference be unsuccessful.

8. Abstract Template and Sample Abstract

Authors must prepare their abstract according to the guidelines mentioned and upload the completed abstract via the online form. All abstracts will be checked and if these guidelines are not observed, your abstract may be declined.

Please submit online: <https://mcime.eventsair.com/iamra2018/abstract>